



MEETING OF THE BOARD OF DIRECTORS

Wednesday, September 26, 2018 at 4:00 p.m.
Pasadena Convention Center, Room 211
300 East Green Street, Pasadena, CA 91101

AGENDA

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of June 27, 2018 Board Meeting Minutes: *Motion to Approve***
- IV. **Financial Reports – August 2018: *Phuong Wong: Motion to Approve***
- V. **Executive Committee Report: Archie Purvis**
 - **Bylaw Changes: Bylaw Changes: Amendment to the Bylaws of the Pasadena Center Operating Company (PCOC) to allow the Board to serve as the Owners Association for the Pasadena Tourism Business Improvement District (PTBID), to make the Bylaws consistent with the Pasadena Municipal Code Chapter 2.165 and to make the Bylaws consistent with the practices of the Board to allow the President to also be referred to as the Chair and the Vice President to also be referred to as the Vice Chair: *Motion to Approve***
 - **A Resolution of the Pasadena Center Operating Company Setting Forth the Regular Meeting Schedules of the Board and the Board Standing Committees and the Rules for Establishment of the Ad Hoc Committees: *Motion to Approve***
 - **Authorize the CEO to enter into an Agreement with the City of Pasadena to allow the Pasadena Center Operating Company to perform all responsibilities as the Owners Association for the Pasadena Tourism Business Improvement District as authorized in City of Pasadena Resolution 9644 and the Pasadena Tourism Business Improvement District Management District Plan – *Motion to Approve***
 - (1) Find that the proposed action is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 15301 (Existing Facilities);
 - (2) Find that Competitive Bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities; and
 - (3) It is further recommended that the PCOC Board grant the proposed contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049 (3) contracts with other governmental entities
- VI. **Ad Hoc Vision Committee Report: Gene E. Gregg, Jr.**
- VII. **Directors Reports**
 - **CVB and Convention Center Sales: Jeanne O’Grady Goldschmidt**
 - **Civic Auditorium: Jeanne O’Grady Goldschmidt**
 - **Marketing & Communications: Christine Susa**
 - **Ice Rink: Michael Ross**
- VIII. **Chief Executive Officer Report: Michael Ross**
- IX. **RBOC Report: Scott Boone**

X. Public Comment/Announcements

XI. Adjournment: Next meeting: Wednesday, December 5, 2018 at 4:00 p.m.



Archie Purvis, Vice-Chair, Board of Directors

I HEREBY CERTIFY that this Agenda, in its entirety, posted on the City of Pasadena rotunda area bulletin board at 100 N. Garfield Ave., and a copy distributed to the Central Library for posting this 21st day of September 2018 by 3:00 p.m. Copies were faxed/e-mailed to city departments and the media as listed below.



Eileen Collins, Recording Secretary

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